



Offaly County Childcare Committee Ltd

Training & Event Booking Form September - November 2017

One form to be completed per participant. Please complete the event details on the other side of this sheet.

Participant Name:

Service Name:

Address:

Participant Mobile No:

Details of the events from September to November are on the back of this sheet. Please tick the event you wish to attend. Please total the fees and include them in section A below. Payment should be returned with the completed booking form to secure your place. This event is subsidised by Offaly County Childcare Committee.

Payment Details:

A: Total Cost of the Events you wish to attend: € _____

Please Tick One Box Below: A service may send in one cheque to cover all staff. If your payment is part of a group payment please tick C. Only one participant per service will complete B and will include the total amount payable by the service for all participants.

B. I enclose a cheque/postal order € _____ (made payable to Offaly County Childcare Committee and returned to the address below).

Or:

C. Payment included in Service Group Cheque

Your place for this event will be confirmed when payment has been received.

Cancellation Policy:

- Cancellations must be submitted by contacting Offaly County Childcare Committee. Cancellations received 3 days before the start of the event will be entitled to a 100% refund. We regret that there will be no refunds for cancellations made within 72 hours of the start of the event.
- If the event is cancelled by Offaly County Childcare Committee as much notice as possible will be given to participants and fees will be fully refunded.

Places Policy:

Places are offered on a first come first served basis. It is advisable to return the booking form as soon as possible as places fill up quickly. If places are not available when we receive your booking form you will be placed on a waiting list. A refund will be given if the event you wish to attend is booked out.

Signature: _____

Date: _____

Event	Date	Venue	Time	Cost	Please Tick if attending
EQUALITY DIVERSITY & INCLUSION TRAINING	Saturday September 30th	The Offaly Centre for Independent Living, Tullamore	10am - 4.30pm	€10 per Person	
	Wednesday October 4th, 11th & 18th	The Offaly Centre for Independent Living, Tullamore	7.00pm - 10.00pm		
Please note participants must attend all dates, two participants' maximum per service. Maximum of 16 participants on the course.					
THE IMPORTANCE OF CHILD-LED ART ACTIVITIES	Tuesday October 3rd	Arden View Family Resource Centre, Tullamore	7.30pm – 9.30pm	€5 per person	
		The County Arms Hotel, Birr	7.30pm – 9.30pm	€5 per person	
Please note maximum of 16 participants in each location.					
EQUALITY DIVERSITY & INCLUSION TRAINING	Saturday November 11th	The Offaly Centre for Independent Living, Tullamore	10am - 4.30pm	€10 per person	
	Wednesday Nov 15th, 22nd & 29th	The Offaly Centre for Independent Living, Tullamore	7.00pm - 10.00pm		
Please note participants must attend all dates, two participants' maximum per service. Maximum of 16 participants on the course.					
AISTEAR SÍOLTA CLUSTER GROUP MEETING	Wednesday November 8th	The Offaly Centre for Independent Living, Tullamore	7.30pm – 9.30pm	€5 per person	
		The County Arms Hotel, Birr	7.30pm – 9.30pm	€5 per person	
Please note maximum of 16 participants per location.					
WORKING WITH AUTISM SPECTRUM DISORDERS	Thursdays October 5th, 12th, 19th & 26th	The Offaly Centre for Independent Living, Tullamore	7.00pm – 9.00pm	€10 per person	
TEACHER TALK SPEECH & LANGUAGE WORKSHOPS	Tuesdays October 17th & 24th	Tullamore Health Centre, Tullamore	7.30pm – 9.30pm	€5 per person	

County Wide Events

Event	Date	Venue	Time	Cost	Please Tick if attending
Open Day	Thursday Sept 14 th	Offaly County Childcare Office, Kilcormac	11.00am-1.30pm 3.00pm-7.30pm	FREE	
Child Protection & Welfare Training	Saturday Sept 16 th	The Offaly Centre for Independent Living, Tullamore	9.30am – 4.30pm	€10 per person	
Resilience & Self Esteem Workshop	Tuesday September 26 th	The Offaly Centre for Independent Living, Tullamore	7.30pm -9.30pm	€5 per person	
Mindfulness & Stress Workshop	Wednesday September 27 th	The Offaly Centre for Independent Living, Tullamore	7.30pm -9.30pm	€5 per person	
Meitheal Briefing Session	Monday October 9th	The Offaly Centre for Independent Living, Tullamore	7.30pm – 9.00pm	FREE	
Offaly Domestic Violence Information Evening	Monday October 23rd	Offaly Domestic Violence Support Services, Tullamore	7.30pm – 9.00pm	FREE	
Child Protection Policy Template Workshop	Monday November 20th	The Offaly Centre for Independent Living, Tullamore	7.00pm – 9.00pm	€5 per person	

Total Cost of Workshops / Events: € _____