



# Offaly County Childcare Committee Ltd

## Training & Event Booking Form September - November 2017

One form to be completed per participant. Please complete the event details on the other side of this sheet.

Participant Name:

Service Name:

Address:

Participant Mobile No:

Details of the events from September to November are on the back of this sheet. Please tick the event you wish to attend. Please total the fees and include them in section A below. Payment should be returned with the completed booking form to secure your place. This event is subsidised by Offaly County Childcare Committee.

### Payment Details:

A: Total Cost of the Events you wish to attend: € \_\_\_\_\_

**Please Tick One Box Below:** A service may send in one cheque to cover all staff. If your payment is part of a group payment please tick C. Only one participant per service will complete B and will include the total amount payable by the service for all participants.

B. I enclose a cheque/postal order € \_\_\_\_\_ (made payable to Offaly County Childcare Committee and returned to the address below).

Or:

C. Payment included in Service Group Cheque

**Your place for this event will be confirmed when payment has been received.**

### Cancellation Policy:

- Cancellations must be submitted by contacting Offaly County Childcare Committee. Cancellations received 3 days before the start of the event will be entitled to a 100% refund. We regret that there will be no refunds for cancellations made within 72 hours of the start of the event.
- If the event is cancelled by Offaly County Childcare Committee as much notice as possible will be given to participants and fees will be fully refunded.

### Places Policy:

Places are offered on a first come first served basis. It is advisable to return the booking form as soon as possible as places fill up quickly. If places are not available when we receive your booking form you will be placed on a waiting list. A refund will be given if the event you wish to attend is booked out.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Event	Date	Venue	Time	Cost	Please Tick if attending
AISTEAR SÍOLTA CLUSTER GROUP MEETING	Wednesday November 8 <sup>th</sup>	The Offaly Centre for Independent Living, Tullamore	7.30pm – 9.30pm	€5 per person	
		The County Arms Hotel, Birr	7.30pm – 9.30pm	€5 per person	
The following places are available: Tullamore: 10 places ; Birr 6 places					

### County Wide Events

Event	Date	Venue	Time	Cost	Please Tick if attending
Offaly Domestic Violence Information Evening	Monday October 23rd	Offaly Domestic Violence Support Services, Tullamore	7.30pm – 9.00pm	FREE	
Governance & Compliance Workshop	Thursday November 23rd	The Offaly Centre for Independent Living, Tullamore	7.30pm – 9.30pm	€5 per person	

Event	Date	Venue	Time	Cost	Please Tick if attending
Early Years Seminar – Exploring Natural Play and Inclusiveness in Early Years	Saturday October 21st	Clonamore House Hotel, Tullamore	9.30am -4.30pm	€10 per person	

The seminar will explore the benefits of outdoor play, risky play and movement for children aged 0-6 years. Key note speakers from both the Better Start Quality Development Service and Better Start (AIM) Access and Inclusion Model will attend. Maximum of 40 places available.

**If you have any special dietary requirements please list here:**

\_\_\_\_\_

Event	Date	Venue	Time	Cost	Please Tick if attending
Providers Network	Friday November 17 <sup>th</sup>	Tullamore Court Hotel, Tullamore	7.00pm till late	FREE	

An opportunity for providers to network and share best practice through display and discussion.  
See attached Poster

**If you have any special dietary requirements please list here:**

\_\_\_\_\_

**Total Cost of Workshops / Events: €\_\_\_\_\_**