

## Aistear Cluster

The cluster meetings provide a more informal setting for practitioners to share their work and talk at length with other providers. A member of Offaly County Childcare will be present to facilitate and answer questions. By sharing ideas and experiences practitioners can support each other and take fresh information back to their own childcare setting. The theme of the October cluster groups will be Environments. Please bring examples of your learning environments. The clusters are open to all practitioners at any stage of professional development.

## Behaviour Management Workshop

This workshop will consider practical approaches to promoting positive behaviour. It aims to consider factors influencing behaviour, setting behaviour standards, strategies in practice and addressing incidents of challenging behaviour. It will be presented in conjunction with the Triple P Co-ordinators for the Midlands.

## Reflective Practice

This workshop is aimed at all early years practitioners. It will support & encourage practitioners to consider their own practice and to examine practice in a wide range of early years settings. A Reflective Practice resource will be distributed at the workshop.

## Booking Forms

If you require additional booking forms you can do so by visiting [www.offalychildcare.com](http://www.offalychildcare.com). Please complete both sides and send it to the office with the appropriate payment.

## Offaly County Childcare Committee

St. Joseph's Community Centre  
Kilcormac  
Co. Offaly

Phone: 057 9135878  
E-Mail: [info@offalychildcare.com](mailto:info@offalychildcare.com)  
Website: [www.offalychildcare.com](http://www.offalychildcare.com)



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## ReCreate Art and Craft Workshop

ReCreate will deliver a workshop in Tullamore on Thursday 9th June in The Charleville Centre from 7.00pm to 10.00pm. Providers will be supported to create pieces of art from re-cycled materials guided by the team from ReCreate. The workshop will be very dynamic and hands on with a strong emphasis on experiential learning.

## Day Trip to ReCreate

On Saturday 10th September a bus will bring providers to the ReCreate warehouse of wonders where they will access a treasure trove of recyclable materials to bring back to their service. The cost for the day trip is €30 and this will include the bus, lunch and the goodie bag of recyclable materials chosen by themselves.

## Partnership with Parents

This workshop will look at the Parent Partnership Pillar of the Aistear Síolta Practice Guide. There will be an opportunity to share ideas and experiences with other services. Participants on the evening will have access to resources which support parent partnership.

## Child Protection

Any services who have yet to complete child Protection Training need to contact the office as a matter of urgency as it is imperative that at least one person from each service has attended the training.

Please contact Sheena on 057 9135878.

## Duty Social Worker

Please contact the Duty Social Worker on 057 8692567/057 8692568 regarding any child protection concerns as per the Child Protection Training delivered through OCCC.



OFFALY COUNTY  
CHILDCARE COMMITTEE



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## Early Year's Service Providers Newsletter

Welcome to Issue three of the Newsletter for 2016. The information in this newsletter is an attempt to keep the sector in Offaly informed and up to date. I hope you enjoy reading it and if you have any queries please do not hesitate to contact the office.

## Childcare Funding Programme Contracts for the 2016-2017 Programme Call

Processing of Department of Children and Youth Affairs (DCYA) Childcare Funding Programme Contracts for the 2016-2017 'Programme Call' will begin shortly. The process this year will differ from previous years. Contract agreements for the DCYA Childcare Funding Programmes will be processed through PIP.

Service providers currently in contract will sign on-line by certifying that all their details are correct and will agree to the terms and conditions of the programme(s). As part of this process PIP now need to confirm and update the identity and secured access for the correct person, which will be known as the PRIMARY AUTHORISED USER on PIP. At the end of July 2016 the PIP System will be ready for you to manage the programme contracts online. **You must have completed Steps 1-4 in advance.**

**STEP 1-** Ensure you are currently recorded as a PIP USER – if you are not, please complete the [PIP USER Mandate form](#) and submit it to [topipdocuments@pobal.ie](mailto:topipdocuments@pobal.ie)

**STEP 2-** Your local City/County Childcare Committee (CCC) will contact you in the near future to confirm:

- that you are already a PIP User
- you are the person legally authorised to sign-up to the DCYA Childcare Funding Programmes for your organisation

**STEP 3-** Once step two is complete your CCC will confirm for you that they will be in a position to approve you as the PRIMARY AUTHORISED USER\* on PIP.

**STEP 4-** You will then 'nominate' yourself on the PIP System as the PRIMARY AUTHORISED USER, after which your CCC will approve this on the PIP System (Instructions to be provided in the near future).

### Once Steps 1 – 4 are complete:

As the PIP PRIMARY AUTHORISED USER, you will be the person authorised to manage the programme contracts online. Your permissions on the PIP System will allow you certain controls for the organisation that the other PIP Users will not have e.g. you will be able to access your tax clearance details, financial/bank details, authorising user access rights against each of the facilities/services registered under the organisation.

**Full details are available on the e-mail distributed and on PIP.**

## Child Care Act 1991 (Early Years Services) Regulations 2016

As a service provider you will be aware that the revised Child Care Act 1991 (Early Years Services) Regulations 2016 were recently published and will come into operation on the 30th June 2016.

By now all service providers will have received an e-mail from Tusla with their Statutory Declaration Form (SDF) which is unique to each service. Please note the deadline for returning your SDF is the **15th June 2016**, if you delay your registration till after this date you will be required to apply under the stipulations of the 2016 Early Years Services Regulations. If you have not yet done so please return the SDF by 1 of 4 options:

- By Email – simply follow the return by email to [eyiit@tusla.ie](mailto:eyiit@tusla.ie)
- Print off your unique SDF, fill out and sign in ink, scan the signed document to your computer and email to [eyiit@tusla.ie](mailto:eyiit@tusla.ie)
- Print off your unique SDF, check the information, fill out and sign. Return to us by post to: Early Years Service Registration Team, Floor 2, Child & Family Agency, Brunel Building, Heuston South Quarter, Dublin 8.
- By hand – bring your completed declaration to one of the designated briefing sessions.