

*Offaly County Childcare  
Committee Clg.*



## Guidelines for Learner Fund Graduate Bursary – 2020

The Department of Children & Youth Affairs (DCYA) will re-open the Learner Fund Bursary to Early Learning and Care practitioners who are new graduates of a recognised Early Childhood Education and Care degree programme. The local City/County Childcare Committees (CCC) will process and appraise Learner Fund Graduate Bursary applications.

1. The qualification for which the bursary is paid must be either:
  - a. On the DCYA Early Years Recognised Qualifications list and indicated as meeting the qualification requirements for room leader – higher capitation.

**Or**

  - b. The applicant must hold a letter of eligibility to practice from DCYA which states that the qualification meets the standard for higher capitation.
2. The award must be placed at level 7/8/9 on the National Framework of Qualifications (NFQ) and was achieved in the academic years 2014-2020.
3. The bursary amount will be €750.
4. The qualification must be a full, major award; the bursary will not be paid in respect of partially completed awards.
5. The qualification for which the bursary is paid must be that which qualifies the person to work in the Early Learning and Care sector (and is at least level 7 on the NFQ).
6. Applicants may only apply once and cannot be granted the Learner Fund Graduate bursary for a second time if they have already received it before.
7. The applicant cannot have received any public funding in support of their completing the award relating to this application.
8. The bursary is only available to experienced practitioners who were working in a Tusla registered Early Learning & Care service prior to beginning their course.
9. Applicants must be currently working in a Tusla registered Early Learning & Care Service.
10. Staff working in standalone School Age Childcare services are not eligible to apply.
11. Applicants can apply with a full transcript of the completed degree in lieu of a graduating certificate. A full transcript; can be obtained from the educational institution and must show clearly that the learner has been awarded the full degree. **Screenshots or downloads from student accounts / portals will cannot be accepted.**
12. Photographic identification must be provided along with any supporting documents.
13. Late or incomplete applications; will not be accepted.
14. Decision of the CCC is final and cannot be appealed.



**Timeframe for applications:**

14 <sup>th</sup> September	Call for applications open by CCCs
23 <sup>rd</sup> October	All forms must be fully completed and returned (incl. photographic evidence) Offaly County Childcare Committee no later than <b>5pm on Friday 23<sup>rd</sup> October 2020.</b>
Week of 7 <sup>th</sup> Dec	CCCs pay approved applicants

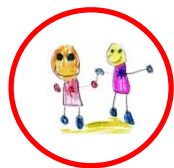


## Application Form for Learner Fund Graduate Bursary - 2020

Information provided by the applicant will be used only for the purpose it was intended and will be retained by the CCC for financial audit purposes only. Names of applicants and qualification level are disclosed to Pobal for the purposes of administering payments arising from applications. Information may be shared with DCYA for verification purposes; but will not be stored or retained in any way by DCYA. The DCYA Data Privacy Statement applies and can be viewed on their website: <https://www.dcy.gov.ie/docs/EN/DCYA-Data-Privacy-Statement/4777.htm>

Name of Current Early Learning and Care service:		DCYA reference number:	
Name of Early Learning and Care service prior to undertaking course:		DCYA reference number:	

<b>Name:</b>		Award for which bursary is claimed:	
<b>Phone:</b>		Graduating Year:	
<b>Email:</b>			



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**Application Form for Learner Fund  
Graduate Bursary - 2020**

**Beneficiary Pay Details:** If approved, the bursary will be transferred to your bank account. In order to facilitate this, please provide the following details.

Account Name:			
Bank Name and Branch Address:			
BIC:		IBAN:	

**\*Please ensure you have attached a copy of your graduating certificate and photographic identification**

**\*\*Please Note: All forms must be fully completed (incl. supporting documents) and returned to your local CCC no later than 5pm on Friday 23<sup>rd</sup> October 2020**

**Declaration:** I, \_\_\_\_\_, declare that:

1. I was working in a Tusla registered Early Learning & Care service at the point when I began the above course.
2. I am currently working in a Tusla registered Early Learning & Care service.
3. I have not previously received a Learner Fund bursary.
4. I have not previously received public funding in support of my completion of this award.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



Please return completed forms with evidence of award either by post or email by **5pm on Friday 23<sup>rd</sup> October 2020** to:

<p><b>Via Post:</b> Learner Fund Bursary Applications Offaly County Childcare Committee St. Joseph's Community Centre Kilcormac Co. Offaly</p>	<p><b>Via Email:</b> <a href="mailto:deirdre@offalychildcare.com">deirdre@offalychildcare.com</a></p>
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