



*Offaly County Childcare
Committee Clg.*



Guidelines for Learner Fund Childminder Bursary – 2020

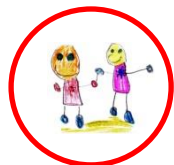
The Department of Children & Youth Affairs (DCYA) will open the Learner Fund Bursary for Childminders who are registered with Tusla and hold a Level 5 or Level 6 award on the National Framework of Qualifications (NFQ). The local City/County Childcare Committees (CCCs) will process and appraise the Learner Fund Childminder Bursary applications.

1. A DCYA reference number is required. If the applicant does not have a DCYA reference number, they will need to on-board through the Hive system (<https://earlyyearshive.ncs.gov.ie/>). This process may take time so applicants are advised to complete as soon as possible.
2. The qualification for which the bursary is paid must be on the DCYA Early Years Recognised Qualifications list.
3. The award must be placed at level 5 or Level 6 on the National Framework of Qualifications (NFQ) and achieved in the academic years 2014 to 2020 inclusive.
4. The bursary amount will be €750.
5. The qualification must be a full, major award; the bursary will not be paid in respect of partially completed awards.
6. The qualification for which the bursary is paid must be that which qualifies the person to work in the early learning and care sector.
7. Applicants may only apply once and cannot be granted the Learner Fund for a second time if they have already received it before. This includes applicants that may have received a Learner Fund grant in another round of Learner Fund in previous years where the applicant may have previously worked in a centre-based setting.
8. The applicant cannot have received any public funding in support of their completing the award relating to this application.
9. Applicants must be currently registered with Tusla.
10. Late or incomplete applications; will not be accepted.
11. Decision of the CCC is final and cannot be appealed.



Timeframe for applications:

14 th September	Call for applications open by CCCs
23 rd October	All forms must be fully completed and returned (incl. photographic evidence) Offaly County Childcare Committee no later than 5pm on Friday 23rd October 2020.
Week of 7th December	CCCs pay approved applicants



*Offaly County Childcare
Committee Clg.*



**Application Form for Learner Fund
Childminder Bursary – 2020**

Information provided by the applicant will be used only for the purpose it was intended and will be retained by the CCC for financial audit purposes. Names and Email addresses may be shared with other City and County Childcare Committees for the purposes of verification and validation of previous grant support history. Names of applicants and qualification level are disclosed to Pobal for the purposes of administering payments arising from applications. Information may be shared with DCYA but will not be stored or retained in any way by DCYA. The DCYA Data Privacy Statement applies and can be viewed on their website: www.dcy.gov.ie/docs/EN/DCYA-Data-Privacy-Statement/4883.htm

Name of Childminding Service:		DCYA reference number:	
--------------------------------------	--	-------------------------------	--

Name:		Award for which bursary is claimed:	
Phone:		Graduating Year:	
Email:			

***Please ensure you have attached a copy of your graduating certificate and photographic identification**

****Please Note: All forms must be fully completed (incl. supporting documents) and returned to your local CCC no later than 5pm on Friday 23rd October 2020**



Beneficiary Pay Details: If approved, the bursary will be transferred to your bank account. In order to facilitate this, please provide the following details.			
Account Name:			
Bank Name and Branch Address:			
BIC:		IBAN:	

Declaration: I, _____, declare that:

1. I am currently a Tusla registered Early Learning and Care Childminder.
2. I have not previously received a Learner Fund bursary.
3. I have not previously received public funding in support of my completion of this award.
4. I have read and agree with the terms and conditions of the learner fund bursary for Childminders.

Signed: _____ Date: _____

Please return completed forms with evidence of award either by post or email by **5pm on Friday 23rd October 2020 to:**

<p>Via Post: Learner Fund Bursary Applications Offaly County Childcare Committee St. Joseph's Community Centre Kilcormac Co. Offaly</p>	<p>Via Email: deirdre@offalychildcare.com</p>
---	--